

Managing Plans & Upgrades

How to Upgrade or Downgrade

1. Log in to portal.grintops.com
2. Go to **Products / Services**
3. Select your plan → Click **Change Plan**

Pro Tips

- Upgrades are prorated instantly
- Downgrades apply on next billing cycle
- Switching to annual saves ~15% cost

Add-ons & Modules

- Some services offer paid add-ons (e.g. extra scanning, more users)
- Add-ons billed separately but shown in same invoice

Revision #1

Created 26 June 2025 08:39:06 by Admin

Updated 26 June 2025 08:39:48 by Admin